

# RSPA FUNDED QIR PROMOTION

PROMOTION DATES: SEPTEMBER 11, 2019 - OCTOBER 23, 2019

FIRST TIME QIR CERTIFICATIONS ONLY

## PHASE 1: REGISTRATION PROCESS

- 1. How do I get started?** All members interested in using the promotion must be **first time QIR applicants**. Members should register via the PCI website: QIR Certification Registration for approval.
- 2. I am approved. Now what?** Once the QIR Registration is approved (within 2-3 business days after submission) the individual receives an auto-notice from admin@pcissc.org with the subject line "PCI SSC QIR Registration Approved." The auto-notice includes instructions on how to access the PCI Portal and fill out the QIR program application. – **DO NOT FILL OUT THE APPLICATION UNTIL YOU HAVE RECEIVED THE PROMO CODE FROM THE RSPA (STEPS BELOW IN PHASE 2).**

## PHASE 2: RECEIVING THE PROMOTION AND COMPLETING YOUR APPLICATION

- 3. How do I receive the promo code?** Forward your auto-notice from the PCI council to education@gorspa.org to receive your promotional code. The code will be sent to you within 48 business hours. Auto-notices received prior to October 22nd at 11:59PM will be honored. All auto-responses received after October 22nd at 11:59 PM will not receive the promotion code.
- 4. How do I redeem the promotional code?** Applicant should enter promotion code in the promo code field on the QIR application, complete the application, and submit for review. **Please Note: The promotional code MUST be included in the application when it is submitted.** If the promo code is not included within the initial application submission, the individual will not be eligible for the promotional benefit.
- 5. What happens after I submit my application?** Once the QIR Application (with promo code) is approved, the individual receives immediate instructions via email on how to proceed with the QIR training/exam. At this point, they are free to move forward with the on-demand courses and certification test.
- 6. How do I let RSPA know I am certified?** Please forward a copy of your certification to education@gorspa.org and we will update our records accordingly. Once certified, the individual will be listed on PCI's QIR listing page.

***Individuals who do not complete all steps of the process, in order, will not be eligible for the promotional rate.***

### Additional information:

- There will be no extensions beyond the 10/23/19 date.
- QIR Candidates must register and apply on an individual basis and are responsible for providing the promotion code on their QIR application before submission to PCI.
- Promotion code will not be honored for applications submitted before the beginning of the promotional period (prior to 9/11/19).
- QIR candidates must submit their QIR registration at least 48 hours before the end of the promotional period (10/21/2019), and must submit a completed QIR application (with promotion code) by end of day on the last day of the promotion in order to receive special pricing(10/23/2019).
- Special pricing applicable only to new QIR applications.
- If QIR candidate does not pass the exam as part of their initial enrollment (3 attempts to pass), they must re-enroll as a new applicant, at full price.
- Special pricing not applicable to QIR requalification or previous QIRs.