POS Cash Drawer Setup Checklist

RSPA *connecting the Point of Sale technology ecosystem*

CLIENT INFORMATION

Client:	
Address:	
Telephone number:	
Fax number:	
Email address:	
Main Contact:	

CASH DRAWER CHECKLIST

Which POS software system? *Different verticals have specific software designed for their requirements.*	
Does the drawer need to be certified for compatibility?	☐ Yes ☐ No
Will the cash drawer connect to the POS system?	☐ Regular PC ☐ All-in-One ☐ Printer If so, which one? _____
If connecting to a POS system, what type of connection is required?	☐ Push button (manual) ☐ Serial ☐ USB ☐ RJ-12 (Printer Driven) ☐ Bluetooth ☐ Wireless Ethernet
What is the volume of cash transactions?	☐ Light Duty ☐ Medium Duty ☐ Heavy Duty
What loss prevention features does the drawer require to help prevent cash shrinkage?	☐ Illumination for an optimal security camera view ☐ Identify counterfeit bills ☐ Enable security camera activation and mobile exception alerts ☐ Intelligent cash drawers that counts the contents of the drawer and identify theft, cash loss ☐ Drawer status switch ☐ Locking till covers ☐ Keyed randomly vs. keyed alike
What is the environment in which the drawer will be used?	☐ Flexibility for indoor/outdoor environments? (weather resistance) ☐ Mobile footprint (food truck/kiosk) ☐ Need to withstand spills/food ☐ Facilitate mPOS transactions

What size (footprint)?	☐ Needs to fit into the available POS counter space ☐ Requires under counter mounting brackets
Where will the other POS peripherals be positioned?	☐ On top ☐ Underneath ☐ Right / left side ☐ Platform needed to help organize and secure those peripherals? ☐ Requires cable routing within the cash drawer itself for hiding cables? ☐ Charging of other peripheral components
What cabling is required?	☐ Single cable ☐ Multiple cables for multiple drawer configurations at each station ☐ Cable splitter ☐ Daisy chain
Till configuration?	☐ Are additional tills required for expedited cashier turnover? If so, how many? ☐ Weighable coin cups ☐ Are installations in different countries? (different currencies = different till configurations)
Does the cash drawer need to compliment the checkout counter aesthetics?	☐ Colored cash drawer. If so, what color? (black, white, red, yellow etc.) _____ ☐ Custom logo (Your logo or customer's logo) ☐ Other branding or graphics
Where do you want to acquire your cash drawer?	☐ Channel Distribution ☐ DMAR ☐ Amazon ☐ Other reseller (e.g.,Ebay) ☐ Lease ☐ HaaS
What level of support needed?	☐ On site installation ☐ Phone support ☐ Website download instructions ☐ Continued support after installation ☐ Troubleshooting

Notes: _____

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